

Written statement of a key decision
Cabinet Member housing, regulatory services and community

Title	Procurement of CCTV/Security Monitoring Staff
Decision maker	Cabinet Member housing, regulatory services and community Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	16 May 2022
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To approve the procurement of a new CCTV/Security Monitoring staff contract
Decision	That: <ul style="list-style-type: none"> a) A new contract be procured through a competitive tender exercise in accordance with the contract procedure rules on a 3 plus 2 year basis and within a budget of £1.3m to supply staff to monitor the council's CCTV cameras across the county, including security staff to work within the Maylord Orchard Centre; and b) Authority is delegated to the Corporate Director for Economy and Environment, following consultation with the Cabinet Member housing, regulatory services and community and the Section 151 Officer, to award the new contract and take all relevant operational

	decisions.
Reason for the decision	As set out in the report. Documents relating to this decision are available at http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?Ild=50041364
Options considered	<p>Do nothing. The council has an established CCTV service that covers Hereford City and the market towns of Ledbury, Leominster and Ross-on-Wye. This is not an option as the current staffing contract ceases on 31 August 2022. Without proactive monitored public space CCTV for Herefordshire and Maylord Orchard Centre could risk an increase in undetected crime and anti-social behaviour.</p> <p>Use volunteers to carry out CCTV monitoring and security work. This is not an option as whilst there is huge value in employing volunteers in the public sector, the monitoring of CCTV and security work is not seen as an area where volunteers should be used exclusively to provide a service, but instead should be used to complement existing paid contract staff. The use of volunteers to run the service could put the service at operational risk as there is no compulsion for any volunteer to attend work and this would leave the CCTV and security service unstaffed.</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	20 May 2022

Councillor:	Date 16 May 2022
Cabinet Member housing, regulatory services and community (Councillor Ange Tyler)	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.